



Cross Plains Area Emergency Medical Services District Board

Meeting Agenda for Wednesday, August 21, 2024 @ 7:00 pm.

Cross Plains Berry Fire Department – 1501 Bourbon Road

I. Call to order and Pledge of Allegiance.

Members present: Greg Hyer, Jay Lengfeld, Dave Laufenberg, Michael Statz, Holly Ellickson.
Meeting called to order at 7:00 p.m.

II. Approval of Minutes from July 18, 2024.

Dave Laufenberg makes a motion to approve July 18, 2024 meeting minutes as typed. Jay Lengfeld seconds this motion. Motion passes.

III. Public Comment: None.

This is an opportunity for anyone to address the EMS (Emergency Medical Services) Board on any issue NOT on the current agenda. Please observe the time limit of 3 minutes. While the EMS Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

IV. Discuss/Action Financial Report:

a.) New Municipal fees. These are done every year; however, they were not adopted last year. The numbers were received from Shawn Higgins. Discussion on current numbers as two of the municipalities had a decrease in their percentage, some had increases without new houses being built. Everyone is in agreement to use the new percentages for 2025 budget.

	Village of CP	Town of CP	Town of SF	Town of Berry
2024 %	59.2%	16.3%	14.9%	9.6%
2025 %	58.4%	17.7%	14.2%	9.7%

b.) 2025 budget. Budget is looked over, still have concern about part time cost. The Chief explains that we are decreasing the number of part-timers, hopefully down to 5-7, and continuing to increase the number of volunteers. However, the Chief cautions that we are 1 of only 3 services that still have volunteers. Greg makes a motion to take this budget to their municipalities. Mike Laufenberg seconds this. Motion passes.

c.) Distributions of existing and Supplemental County and Municipal Aid. Discussed this in detail. This is not extra money to be used only for EMS services. Meetings that EMS

Personnel went to gave the wrong impression that this money was only for EMS. However, the law reads that municipalities are to use this money for Fire, Police, EMS and/or Roads. This is not an extra 2% to budgets. All members were on the same page.

V. Discuss/Action New Ambulance:

No new news. Delivery date is June of 2025. The cost of the new Ambulance only is \$325,014.00. Using the 2025 Municipalities percentages:
VCP (58.4%)- \$189,808.17, TCP (17.7%) -57,527.48, TSF (14.2%) -46,151.99,
TB (9.7%) -31,526.36

We have \$134,614.14 in Capitol purchase Account
We will use \$59,877.41 to pay for the cot in December (already approved with July 2024 meeting) Which will leave \$74,736.73. We will use \$50,000.00 towards payment of the ambulance leaving the balance of this account as \$24,736.73 in the account.

VI. Discuss/Action on Safe Haven Baby Box.

The Chief would like to have a Safe Haven baby box at the EMS station. There are no others in Dance County. The only station that we are aware of that has such a box is Reedsburg, WI. Jay Lengfeld wonders why this is needed as we are close to Madison. Is it needed here since our police and fire can also accept a baby being handed over. Greg Hyer read the Wisconsin State Statue 48.15 that states these boxes can be at a Police or Fire station or a hospital. It does not say anything about an EMS House. Other concerns about operation costs and maintenance cost. The Chief will research further.

VII. Discuss/Action on updated SOP's

VIII. Discuss/Action on updated Employee Handbook.

Greg Hyer read through these again and found some corrections that need to be made on page 37. Should be gone through again, just to check for typos. The Chief will do this before having them printed. Dave Laufenberg makes a motion to approve both SOP's and Employee Handbook. Michael Statz seconds this. Motion passes. The Chief does have a committee that will go through both handbooks yearly. Any new or change to any of these policies will need to be approved by the board.

IX. Adjournment:

Michael Statz makes a motion to Adjourn at 8:25 pm. Jay Langfeld seconds this. Motion passes. Next meeting will be in October 2024.

Persons requiring an interpreter, materials or alternate formats or other accommodation to access this meeting are encouraged to contact the EMS Chief at 608-798-2720 at least 72 hours prior to the meeting.

Agenda approved by EMS Board President: Greg Hyer, Chair, Town of Cross Plains