



October 12, 2024

Cross Plains Area EMS Board and Chief Ellickson
2027 Park Street
Cross Plains WI 53528

Reference Grant Request

Dear Board and Chief Ellickson:

The Cross Plains Area EMT Association is pleased to announce that the board and membership approved the following items for purchase with the anticipation of the new ambulance arriving in 2025. The following items will be purchased by the association and with your approval be given to the Cross Plains Area EMS District. With your acceptance of the items these items will become the property of the Cross Plains Area EMS district

1. One Motorola Mobile Radio with dual control head, P25 Trunking, Phase 2 for DaneCom compatibility and a three (3) year warranty.	\$ 6,300.00
2. Gentrac Mobile CAD with Central Square Software	\$ 8,000.00
3. Knox Medivault	\$ 2,100.00
4. Polyvent Exhaust System (second vent on current system)	\$10,000.00
5. Vehicle Graphics	<u>\$ 6,000.00</u>
Total	\$ 32,400.00

These items should be installed in the new ambulance to avoid the additional cost of removing current equipment from the current ambulance and reinstalling in the new ambulance.

We are able to provide this funding from our annual fundraising program during EMS week and look forward to supporting the EMS District through grant request

Kelly Powell
Kelly Powell
President

EMS Warranty
- Paper trail -

Selected	Date	Type	No.	Payee	Category	Total	Approval Status	Action
	09/03/2024	Expenditure		Delta Dental	Dental	\$145.18		
	09/03/2024	Check	10394	Brian Pitt	Uniform Stipends - FT	\$115.00		
	09/03/2024	Check	10393	Jordan Zimmermann	School Expenses	\$235.99		
	09/03/2024	Check	10392	Kate Laufenberg	Bookkeeping	\$500.00		
	09/03/2024	Check	10391	Jay Pare	School Expenses	\$401.91		
	09/03/2024	Check	10390	Knox Company	Disposable Medical Supplies	\$1,150.00		
	09/03/2024	Check	10389	DISARC Computer	Computer Consulting & Supplies	\$26.25		
	09/03/2024	Check	10388	Zoll Medical Corporation	Medical Equipment	\$1,110.34		
	09/03/2024	Check	10387	Ace Hardware	Building Maintenance	\$17.99		
	09/03/2024	Check	10386	Nelson Electric	Building Maintenance	\$413.00		
	09/03/2024	Check	10385	Kwik Kill Pest Control	Building Maintenance	\$48.00		
	09/03/2024	Check	10384	H.J Petzborn	Building Maintenance	\$330.00		
	09/03/2024	Check	10383	Dane County Treasurer	Disposable Medical Supplies	\$3.01		
	09/03/2024	Check	10382	Middleton Ford	Vehicle Repair	\$99.89		
	09/03/2024	Check	10381	Cross Plains Water & Sewer	Water & Sewer	\$128.78		
	09/02/2024	Expenditure		PJ s pizza	Public Relations	\$54.19		
	09/02/2024	Expenditure		Amazon	Office Supplies	\$31.78		
	09/02/2024	Expenditure		Amazon	Building Cleaning Supplies	\$48.84		
	09/02/2024	Expenditure		Amazon	Volunteer Stipends	\$146.74		
	09/02/2024	Expenditure		Amazon	Office Supplies	\$207.69		
	09/02/2024	Expenditure		Amazon	Building Cleaning Supplies	\$36.38		
	08/28/2024	Expenditure		BP	Building Maintenance	\$18.35		
	08/28/2024	Credit Card Payment				\$2,132.45		
	08/27/2024	Expenditure		State of WI Group Insurance ETF	Health Insurance	\$4,023.60		

Selected	Date	Type	No.	Payee	Category	Total	Approval Status	Action
	09/20/2024	Expenditure		Payroll Tax Liabilities	--Split--	\$3,191.11		
	09/18/2024	Check	10403	Stryker Sales Corporation	Medical Equipment	\$2,072.00		
	09/18/2024	Check	10402	Kwik Kill Pest Control	Building Maintenance	\$48.00		
	09/18/2024	Check	10401	Cross Plains Water & Sewer	Water & Sewer	\$132.37		
	09/18/2024	Check	10400	Ace Hardware	Building Maintenance	\$17.58		
	09/18/2024	Check	10399	Kwik Trip	Vehicle Fuel	\$446.20		
	09/18/2024	Check	10398	Bound Tree Medical, LLC	Disposable Medical Supplies	\$1,037.28		
	09/18/2024	Check	10397	Securian Financial	Life Insurance	\$34.82		
	09/18/2024	Check	10396	Dane County Treasurer	Disposable Medical Supplies	\$69.15		
	09/18/2024	Check	10395	Trending Now Promotions	Employee Recognition	\$1,749.00		
	09/18/2024	Expenditure		Payroll Wages	--Split--	\$11,396.81		
	09/16/2024	Expenditure		Wis. Employee Trust Funds (ETF) Ret.	Retirement	\$3,524.05		
	09/13/2024	Expenditure		Payroll Tax Liabilities	--Split--	\$272.38		
	09/11/2024	Expenditure		Payroll Wages	--Split--	\$1,643.81		
	09/10/2024	Expenditure		Verizon	Telephone, Internet & TV	\$73.63		
	09/09/2024	Expenditure		Payroll Tax Liabilities	Employer Tax Liabilities	\$467.40		
	09/06/2024	Expenditure		Payroll Tax Liabilities	--Split--	\$3,133.28		
	09/05/2024	Expenditure		Madison Gas & Electric	Gas & Electric	\$386.01		
	09/04/2024	Expenditure		Payroll Wages	--Split--	\$11,342.96		
	09/04/2024	Expenditure		Knecht Business Solution	--Split--	\$558.50		
	09/04/2024	Expenditure		TDS	Telephone, Internet & TV	\$319.26		
	09/03/2024	Expenditure		Traffic Safety Store	Vehicle Repair	\$48.34		

Selected	Date	Type	No.	Payee	Category	Total	Approval Status	Action
	10/18/2024	Expenditure		Payroll Tax Liabilities	--Split--	\$3,193.57		
	10/16/2024	Expenditure		Payroll Wages	--Split--	\$11,259.66		
	10/15/2024	Expenditure		Payroll Tax Liabilities	--Split--	\$275.35		
	10/11/2024	Check	10408	Per-Mar	Fire Alarm System Monitoring	\$226.17		
	10/11/2024	Check	10407	Bound Tree Medical, LLC	Disposable Medical Supplies	\$1,946.09		
	10/11/2024	Check	10406	Kate Laufenberg	Bookkeeping	\$500.00		
	10/11/2024	Check	10405	Securian Financial	Life Insurance	\$69.64		
	10/11/2024	Check	10404	Dane County Treasurer	Computer Consulting & Supplies	\$158.00		
	10/09/2024	Expenditure		Wis. Employee Trust Funds (ETF) Ret.	Retirement	\$3,233.29		
	10/09/2024	Expenditure		Verizon	Telephone, Internet & TV	\$73.57		
	10/08/2024	Expenditure		Madison Gas & Electric	Gas & Electric	\$388.19		
	10/07/2024	Expenditure		Payroll Tax Liabilities	Employer Tax Liabilities	\$490.12		
	10/04/2024	Expenditure		Payroll Tax Liabilities	--Split--	\$3,367.98		
	10/03/2024	Expenditure		TDS	Telephone, Internet & TV	\$319.26		
	10/02/2024	Expenditure		Payroll Wages	--Split--	\$1,625.45		
	10/02/2024	Expenditure		Payroll Wages	--Split--	\$11,834.89		
	10/01/2024	Expenditure		Delta Dental	Dental	\$145.18		
	10/01/2024	Expenditure		Knecht Business Solution	--Split--	\$870.50		
	09/30/2024	Credit Card Payment				\$197.32		
	09/25/2024	Expenditure		State of WI Group Insurance ETF	Health Insurance	\$4,023.60		
	09/23/2024	Expenditure		Payroll Tax Liabilities	Employer Tax Liabilities	\$450.62		
	09/22/2024	Expenditure		Amazon	Office Supplies	\$129.67		

Cross Plains Area EMS

Selected	Date	Type	No.	Payee	Category	Total	Approval Status	Action
	11/04/2024	Check	10421	Devin Sebero	Volunteer Stipends	\$243.80		
	11/04/2024	Check	10420	Hannah Tarrant	Uniforms	\$65.60		
	11/04/2024	Check	10419	Darick Fait	School Expenses	\$32.00		
	11/04/2024	Check	10418	Management & Consultant Inc.	Ambulance Billing	\$878.33		
	11/04/2024	Check	10417	Kwik Kill Pest Control	Building Maintenance	\$48.00		
	11/04/2024	Check	10416	Edward Jorgensen	Patient Reimbursements	\$2,531.80		
	11/04/2024	Check	10415	Top Pack Defense	Uniforms	\$61.20		
	11/04/2024	Check	10414	Ace Hardware	Building Maintenance	\$8.58		
	11/04/2024	Check	10413	Badger Welding Supply	Oxygen	\$25.00		
	11/04/2024	Check	10412	Dane County Treasurer	Disposable Medical Supplies	\$114.64		
	11/04/2024	Check	10411	Kwik Trip	Vehicle Fuel	\$977.91		
	11/04/2024	Check	10410	Village of Cross Plains	Water & Sewer	\$123.40		
	11/01/2024	Expenditure		Knecht Business Solution	--Split--	\$558.50		
	11/01/2024	Expenditure		Delta Dental Wis.	Dental	\$145.18		
	10/31/2024	Expenditure		Employee Trust Funds (ETF) Ret.	Retirement	\$3,883.62		
	10/30/2024	Expenditure		Payroll Wages	--Split--	\$10,618.61		
	10/28/2024	Credit Card Payment				\$703.63		
	10/24/2024	Expenditure		State of WI Group Insurance ETF	Health Insurance	\$4,023.60		
	10/21/2024	Expenditure		Payroll Tax Liabilities	Employer Tax Liabilities	\$460.07		

Cross Plains Area EMS

Budget vs. Actuals: Cross Plains EMS-100% - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
1500 Ambulance Fees		210,000.00	-210,000.00	
1500.1 Ambulance Service Revenue	235,791.16		235,791.16	
Total 1500 Ambulance Fees	235,791.16	210,000.00	25,791.16	112.28 %
1502 Surplus/Carry Forward		0.00	0.00	
1504.1 Interest	1,005.79		1,005.79	
1505 CPR Community Training Revenue	2,076.00		2,076.00	
1506 Other Income	11,238.19		11,238.19	
Contributed income				
Donations directed by individuals	4,000.00		4,000.00	
Grants from other nonprofits	2,627.39		2,627.39	
Total Contributed Income	6,627.39		6,627.39	
Dividends	279.00		279.00	
Municipal Fees				
1601 Village of Cross Plains (58.4%)	276,178.38	276,178.38	0.00	100.00 %
1602 Town of Cross Plains (17.7%)	74,370.90	76,042.36	-1,671.46	97.80 %
1603 Town of Springfield (14.2%)	69,511.10	69,511.11	-0.01	100.00 %
1604 Town of Berry (9.7%)	44,785.68	44,785.68	0.00	100.00 %
Total Municipal Fees	464,846.06	466,517.53	-1,671.47	99.64 %
Total Revenue	\$721,863.59	\$676,517.53	\$45,346.06	106.70 %
GROSS PROFIT	\$721,863.59	\$676,517.53	\$45,346.06	106.70 %
Expenditures				
100 Gross Wages				
101 Chief Wages	56,259.74	74,000.00	-17,740.26	76.03 %
102 Deputy Chief	45,245.41	60,000.00	-14,754.59	75.41 %
103 Full Time Wages	82,668.01	100,000.00	-17,331.99	82.67 %
103.1 FT Overtime	9,598.51	30,000.00	-20,401.49	32.00 %
104 Part Time Wages	145,621.32	100,000.00	45,621.32	145.62 %
104.1 Part Time OT	1,650.00		1,650.00	
105 Volunteer Stipends	16,565.71	20,000.00	-3,434.29	82.83 %
106 Monthly Training	870.64		870.64	
106.1 Meeting	930.00		930.00	
107 FICA tax	9,730.68		9,730.68	
108 Employer Tax Liabilities	14,961.00	32,760.00	-17,799.00	45.67 %
171 Health Insurance	31,786.29	68,000.00	-36,213.71	46.74 %
172 Dental	674.41	3,400.00	-2,725.59	19.84 %
173 Workman's Comp Insurance	7,122.00	20,000.00	-12,878.00	35.61 %
174 Retirement	25,827.09	38,000.00	-12,172.91	67.97 %
177 Life Insurance	-63.20	330.00	-393.20	-19.15 %
181 Length of Service Award (LOSA)	3,120.00	8,500.00	-5,380.00	36.71 %
Total 100 Gross Wages	452,567.61	554,990.00	-102,422.39	81.55 %
186 CPR Cards	850.99	800.00	50.99	106.37 %

Invoiced & Paid Correct Amount

0.00
-1,671.46
-0.01
0.00
-1,671.47
\$45,346.06

11-26-24
\$ amount in half cut

Feb Aug

incorrect % changed #5

Cross Plains Area EMS

Budget vs. Actuals: Cross Plains EMS-100% - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
187 CPR Disposable Supplies	101.95	600.00	-498.05	16.99 %
188 CPR Equipment	1,422.30	100.00	1,322.30	1,422.30 %
189 CPR Training	-200.00		-200.00	
190 CPR Wages	500.00	800.00	-300.00	62.50 %
200 Contractual Services	645.19		645.19	
200.1 Medical Direction	1,300.00	1,300.00	0.00	100.00 %
201 Computer Consulting & Supplies	1,826.75	5,400.00	-3,573.25	33.83 %
202 Bookkeeping	3,364.10		3,364.10	
204 Payroll Processing Fee	4,583.31	3,300.00	1,283.31	138.89 %
205 Ambulance Billing	10,520.41	13,000.00	-2,479.59	80.93 %
206 CAD software	817.23	600.00	217.23	136.21 %
208 Fire Alarm System Monitoring	904.68	912.00	-7.32	99.20 %
209 Defib Maintenance		650.00	-650.00	
210 ALS Intercepts	2,156.30	7,655.00	-5,498.70	28.17 %
211 Patient Reimbursements	2,531.80	1,500.00	1,031.80	168.79 %
212 Scheduling Software	1,566.63	2,700.00	-1,133.37	58.02 %
213 Lexipet <i>VECTOR</i>	4,213.00	8,500.00	-4,287.00	49.56 %
214 Legal/Accounting Fees	6,500.00	8,000.00	-1,500.00	81.25 %
Total 200 Contractual Services	40,929.40	53,517.00	-12,587.60	76.48 %
300 Supplies and Expenses	34.96		34.96	
301 Office Supplies	2,891.35	3,300.00	-408.65	87.62 %
301.1 Postage & PO Box	286.00	100.00	186.00	286.00 %
Total 301 Office Supplies	3,177.35	3,400.00	-222.65	93.45 %
302 Building Operating Cost	23.44		23.44	
302.1 Building Cleaning Supplies	1,177.53	850.00	327.53	138.53 %
302.2 Building Maintenance	2,202.26	2,500.00	-297.74	88.09 %
302.3 Insurance - BLD & PROP	2,191.00	3,000.00	-809.00	73.03 %
Total 302 Building Operating Cost	5,594.23	6,350.00	-755.77	88.10 %
303 Building Supplies	403.41	400.00	3.41	100.85 %
305 Vehicle Cost	11.98		11.98	
305.1 Vehicle Fuel	5,239.63	5,000.00	239.63	104.79 %
305.2 Vehicle Repair	4,178.31	2,000.00	2,178.31	208.92 %
305.3 Vehicle Insurance	5,234.00	5,000.00	234.00	104.68 %
Total 305 Vehicle Cost	14,663.92	12,000.00	2,663.92	122.20 %
306 Medical Supplies				
306.1 Disposable Medical Supplies	16,524.94	9,000.00	7,524.94	183.61 %
306.2 Oxygen	653.70	1,200.00	-546.30	54.48 %
306.3 Medical Equipment	4,939.16	4,000.00	939.16	123.48 %
Total 306 Medical Supplies	22,117.80	14,200.00	7,917.80	155.76 %
307 Uniforms	764.75	2,200.00	-1,435.25	34.76 %
307.01 Uniform Stipends - FT	688.50	800.00	-111.50	86.06 %
Total 307 Uniforms	1,453.25	3,000.00	-1,546.75	48.44 %

Cross Plains Area EMS

Budget vs. Actuals: Cross Plains EMS-100% - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
308 Training	71.64		71.64	
308.1 Public Relations	1,675.28	1,000.00	675.28	167.53 %
308.2 Training Supplies	853.80	1,000.00	-146.20	85.38 %
308.3 School Expenses	2,212.83	3,600.00	-1,387.17	61.47 %
308.4 Employee Recognition	2,923.75	2,500.00	423.75	116.95 %
Total 308 Training	7,737.30	8,100.00	-362.70	95.52 %
309 Equipment/Capital Fund	1,576.87	3,000.00	-1,423.13	52.56 %
309.1 Communication-Pager, Radio, & Central Square	700.49		700.49	
Total 309 Equipment/Capital Fund	2,277.36	3,000.00	-722.64	75.91 %
Total 300 Supplies and Expenses	57,459.58	50,450.00	7,009.58	113.89 %
302.4 302.4 Insurance - Crime Policy	-35,975.85		-35,975.85	
315 Dues & subscriptions	1,143.93		1,143.93	
Contract & professional fees	478.50		478.50	
Interest Charge Expense	10.63		10.63	
Occupancy				
Utilities				
203 Utilities				
203.1 Gas & Electric	4,736.09	7,400.00	-2,663.91	64.00 %
203.2 Mobile Phone		1,000.00	-1,000.00	
203.3 Telephone, Internet & TV	4,102.86	4,500.00	-397.14	91.17 %
203.4 Water & Sewer	1,295.39	2,000.00	-704.61	64.77 %
Total 203 Utilities	10,134.34	14,900.00	-4,765.66	68.02 %
Total Utilities	10,134.34	14,900.00	-4,765.66	68.02 %
Total Occupancy	10,134.34	14,900.00	-4,765.66	68.02 %
Office expenses				
Bank fees & service charges	194.50		194.50	
Memberships & subscriptions	150.00		150.00	
Total Office expenses	344.50		344.50	
Permits	10.00		10.00	
Total Expenditures	\$529,777.88	\$676,157.00	\$ -146,379.12	78.35 %
NET OPERATING REVENUE	\$192,085.71	\$360.53	\$191,725.18	53,278.70 %
NET REVENUE	\$192,085.71	\$360.53	\$191,725.18	53,278.70 %

Cross Plains Area EMS

Statement of Financial Position

As of November 11, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Gen Check (9031)	320,036.33
Capital Purchase Park (5860)	134,817.83
Emergency Fund (7330)	39,830.21
Total Bank Accounts	\$494,684.37
Accounts Receivable	
Accounts Receivable (A/R)	19,254.39
Total Accounts Receivable	\$19,254.39
Other Current Assets	
1200 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$513,938.76
TOTAL ASSETS	\$513,938.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	2,702.18
Total Accounts Payable	\$2,702.18
Credit Cards	
6058 Lakeridge Visa CC	0.00
Total Credit Cards	\$0.00
Total Current Liabilities	\$2,702.18
Total Liabilities	\$2,702.18
Equity	
30000 Opening Balance Equity	24,562.25
32000 General Fund	294,588.62
Net Revenue	192,085.71
Total Equity	\$511,236.58
TOTAL LIABILITIES AND EQUITY	\$513,938.76

Cross Plains Area EMS

Budget vs. Actuals: Cross Plains EMS-100% - FY24 P&L 3rd Quarter

January - September, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
1500 Ambulance Fees		157,500.00	-157,500.00	
1500.1 Ambulance Service Revenue	207,822.76		207,822.76	
Total 1500 Ambulance Fees	207,822.76	157,500.00	50,322.76	131.95 %
1502 Surplus/Carry Forward		0.00	0.00	
1504.1 Interest	906.70		906.70	
1505 CPR Community Training Revenue	2,076.00		2,076.00	
1506 Other Income	10,738.19		10,738.19	
Contributed income				
Grants from other nonprofits	2,627.39		2,627.39	
Total Contributed income	2,627.39		2,627.39	
Dividends	279.00		279.00	
Municipal Fees				
1601 Village of Cross Plains (58.4%)	276,178.38	207,133.83	69,044.55	133.33 %
1602 Town of Cross Plains (17.7%)	74,370.90	57,031.74	17,339.16	130.40 %
1603 Town of Springfield (14.2%)	69,511.10	52,133.31	17,377.79	133.33 %
1604 Town of Berry (9.7%)	44,785.68	33,589.26	11,196.42	133.33 %
Total Municipal Fees	464,846.06	349,888.14	114,957.92	132.86 %
Total Revenue	\$689,296.10	\$507,388.14	\$181,907.96	135.85 %
GROSS PROFIT	\$689,296.10	\$507,388.14	\$181,907.96	135.85 %
Expenditures				
100 Gross Wages				
101 Chief Wages	48,182.81	55,500.03	-7,317.22	86.82 %
102 Deputy Chief	38,388.70	45,000.00	-6,611.30	85.31 %
103 Full Time Wages	71,124.01	74,999.97	-3,875.96	94.83 %
103.1 FT Overtime	9,309.94	22,500.00	-13,190.06	41.38 %
104 Part Time Wages	128,674.92	74,999.97	53,674.95	171.57 %
104.1 Part Time OT	1,650.00		1,650.00	
105 Volunteer Stipends	14,711.81	15,000.03	-288.22	98.08 %
106 Monthly Training	870.64		870.64	
106.1 Meeting	645.00		645.00	
107 FICA tax	7,330.24		7,330.24	
108 Employer Tax Liabilities	17,293.02	24,570.00	-7,276.98	70.38 %
171 Health Insurance	28,628.94	51,000.03	-22,371.09	56.14 %
172 Dental	542.87	2,549.97	-2,007.10	21.29 %
173 Workman's Comp Insurance	9,723.00	15,000.03	-5,277.03	64.82 %
174 Retirement	20,565.34	28,500.03	-7,934.69	72.16 %
177 Life Insurance	-62.64	247.50	-310.14	-25.31 %
181 Length of Service Award (LOSA)	3,120.00	6,374.97	-3,254.97	48.94 %
Total 100 Gross Wages	400,698.60	416,242.53	-15,543.93	96.27 %
186 CPR Cards	850.99	600.03	250.96	141.82 %
187 CPR Disposable Supplies	101.95	450.00	-348.05	22.66 %

PO Box 8969
Madison WI 53708-8969

RETURN SERVICE REQUESTED

CROSS PLAINS AREA EMS
PO BOX 152
CROSS PLAINS WI 53528-0152

Statement Ending 12/29/2023

CROSS PLAINS AREA EMS

Page 1 of 2

Account Number: 200045860

Managing Your Accounts

	Customer Service	608-278-2801 800-359-7275
	Online Access	www.parkbank.com
	Mailing Address	1815 Greenway Cross Madison , WI 53713
	Automated Telephone Banking	866-389-6819

Summary of Accounts

Account Type	Account Number	Ending Balance
NONPROFIT MONEY MKT	200045860	\$134,139.34

NONPROFIT MONEY MKT-200045860

Account Summary

Date	Description	Amount
12/01/2023	Beginning Balance	\$134,075.42
	1 Credit(s) This Period	\$63.92
	0 Debit(s) This Period	\$0.00
12/29/2023	Ending Balance	\$134,139.34

Interest Summary

Description	Amount
Interest Earned From 12/01/2023 Through 12/29/2023	
Annual Percentage Yield Earned	0.60%
Interest Days	29
Interest Earned	\$63.92
Interest Paid This Period	\$63.92
Interest Paid Year-to-Date	\$273.09
Average Ledger Balance	\$134,075.42

Other Credits

Date	Description	Amount
12/29/2023	INTEREST	\$63.92
		1 item(s) totaling \$63.92

Daily Balances

Date	Amount
12/29/2023	\$134,139.34