



Cross Plains Area Emergency Medical Services District Board

Meeting Agenda for July 16, 2025 @ 7:00 p.m.

Cross Plains Berry Fire Department, 1505 Bourbon Road, Cross Plains, WI 53528

- I. Called to order at 7pm. Agenda was published at all municipalities, with the Middleton times and at the CPEMS house and on their website.
- II. Roll Call. Present: Greg Hyer, Jay Lengfeld, Michael Statz, Dave Laufenberg, and Holly Ellickson.
- III. Pledge of Allegiance
- IV. Approval of April 23, 2025, meeting minutes. Motion by Dave Laufenberg to approve April 23, 2025 meeting minutes as presented. Mike Statz seconded. No discussion. Motion passed.
- V. Public Comment – This is an opportunity for anyone to address the Cross Plains EMS Board on any issue. Please observe the time limit of 3 minutes. While the Cross Plains EMS Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda. Those wishing to speak during the Meeting are encouraged to register prior to the start of the meeting. You may also register your comment by sending an email to Chief@crossplainsems.com by 4:00 p.m. on the day of the meeting.
- VI. Cross Plains Area EMS Association update by President Kelly Powell. No update at this time.
- VII. Discussion/Action on options for public recognition for long time EMS volunteers. Dave Laufenberg presents idea to have some sort of recognition for EMS Volunteers, like Waunakee EMS has outside of their building. Waunakee currently has names of Volunteers that served for over 20 years on monuments outside their building. Holly will research projects and bring ideas and cost to board.

VIII. Update on Village of Cross Plains analysis/discussion on withdrawing from EMS District. Jay states that the village is in the beginning phase of this process. The Villages Finance committee has given their final report and will be presenting this to the Village Board on 7/28/25. In August/September 2025 will be the second phase where they will seek input from the Board, the EMS and the community. Phase three will be in September/October where the board will discuss and vote on this issue. December 1, 2025 the village will need to have a decision, as this will be two year before the end of the contract. Jay feels there is a lot of misinformation out there. The village needs to have this issue evaluated just like they evaluate other issues. This Village needs to look ahead 5-7 years to make sure they are on the right track. Jay reminds everyone that he is on the Village Board, but he is only 1 vote out of 7. The Finance Committee is happy to come to each municipality board meeting to present their report and answer questions. 8/19/25 the Finance Committee will be presenting at the Village Public Safety Committees meeting.

Dave Laufenberg with the Town of Springfield, states they will go off of response times. He would like the district to stay as it currently is. If things change, they may look at Middleton for service.

Mike Statz with the Town of Berry does not agree with the Village of Cross Plains and wants the district to stay as is. They are unsure what they will do if the Village moves forward and may check with District One about coverage.

Greg Hyer with the Town of Cross Plains has some issues on contract and cost. If this goes through, contracts would start 1/1/2028. If there is no district there will be levy limit issues.

Jay states that we have had 3 chiefs in 4 years and the workload of the Chief is not sustainable. We went from a complete volunteer service to a paid service. The village taking over would add administrative support and structure.

IX. Discussion on contract issues with village of Cross Plains including but not limited to: Calculating population or other cost allocation approaches to Towns; Valuing district assets; level of service guarantees; length of contracts; service areas.

Currently still getting information. Need to come to an agreement on percentages for 2026. Currently we are still looking at 2020 census, number of building permits and population. Will discuss this more at next meeting.

- X. Updates on New Ambulance. Please see the attached sheet. Board members agree they would like municipalities to be billed now for their share of new ambulance.
- XI. Financial Report
- a. Discussion/Action on checks written from April 23, 2025 – June 30, 2025. Dave makes a motion to approve checks written April 23 – June 30, 2025. Mike seconded this motion. No discussion. Motion carried.
 - b. Discussion/Action on Visa Bills from April, May and June of 2025. Previously reviewed by President Greg Hyer.
 - c. Discussion/Action on 2nd quarter financials. Reviewed. No concerns at this time.
 - d. Draft of 2026 budget. The board would like the 2025 and 2026 budget side by side. Discussed if we are increasing full-time and part-time, we should increase everyone's pay. The chief discussed that volunteer pay can not be 20% or above full timers pay. The Chief will redo 2026 and compare it to 2025 budget side by side for the next meeting. The village of Cross Plains usually makes a 3% increase as inflation is at 2.7% as of today.
- XII. Report from EMS Board Members:
- a. President – Town of Cross Plains – None.
 - b. Vice President – Village of Cross Plains – None.
 - c. Treasurer – Town of Berry – None.
 - d. Town of Springfield – None.

XIII. Chief's Report

WIGEMT – 2023 and 2024 reports were submitted, and we are just awaiting the outcome.

Cares (Cardiac Arrest Registry to Enhance Survival) report. Cross Plain's Bystander CPR Rate for 2024 was 100%! National Average is only 41.7%, Dane County average was 55.7%. I accredit this to our 6 first responders that have first in bags and 3 have AED's! They respond to all PNB's.

August 20th at Cross Plains library, CPEMS will be teaching hands only CPR to the public.

The ambulance has had an oil change and two new front tires. Since January 2025, we have been out of service for 4 hours and only due to the above.

January to the end of June we have had 240 calls, 22 behind last year.

HJ Pertzborn stopped at the station for our yearly sprinkler test, which we passed. However, we were way behind in our 5-year pipe test. This was done a week later, and we passed.

We had a water leak from our 2nd floor furnace. We had someone come and look at it and it was clogged condensation tube, which they needed to use nitro to remove clog. We had damage to the downstairs ceiling, tile floor and carpet in room 4. We called insurance and started a claim. We called Servpro to do an inspection and estimate which I received today. Insurance accepted estimate and gave us the go ahead for repair.

We ordered 4 sets of tactical gear, which includes vests and helmets. We used FAP funds for this.

We have a new door code program. Ours stopped working and was over 25 years old. They came out and took pictures of it. It is now up and running and employees have FOB's and police and others have punch codes. Again, we used FAP funds to pay for this.

- XIV. Adjournment – Jay made a motion to adjourn at 8:23 pm. Mike seconded this motion. No discussion. Motion carried.

This meeting notice constitutes an official meeting of the above-mentioned group and was posted in accordance with all applicable laws related to Open Meetings Laws. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the EMS Chief at 608-798-2720 or

Agenda approved by EMS Board President: Greg Hyer, Chair, Town of Cross Plains.